



Oxford University Tennis Club

Personal Disclosure Form

You have the right of access to information held on you and other rights under the Data Protection Act 1984

Part A

Title: _____

First Name (s): _____

Surname: _____

Level of Qualification (if coach or referee): _____

Please provide names that you may have previously been known by (incl. first names, surnames and maiden names):

Address: _____

Post Code _____

Note: Post Code MUST be completed

Telephone: (Include national code):

Daytime: _____

Evening: _____

E-Mail Address: _____

Date of birth: _____ Gender: M F *Please tick as appropriate.*

Current Club(s)	Position (* Please delete as appropriate)	Start Date
	Manager/Professional/Official/Child Protection Officer / Other*	
	Manager/Professional/Official/Child Protection Officer / Other*	
	Manager/Professional/Official/Child Protection Officer / Other*	

Previous Clubs (last 10 years)	Date from	Date to	Reason for moving on

Part B

Self Declaration (for completion by the individual named in Part A)

Have you ever been convicted of any criminal offences? (excluding motoring offences) **YES/NO***

If YES, please provide details of any criminal convictions:

NOTE: You are advised under the provisions of the Rehabilitation of Offenders Act 1974 (exceptions) Order 1975 as amended by the Rehabilitation of Offenders Act 1974 (Exceptions Amendment) Order 1986, you should declare all convictions including 'spent' convictions.

Are you a person who has been investigated by any Social Services department as being an actual or potential risk to children or young people? **YES/NO***

If YES, please supply details:

Have you ever had any disciplinary sanction relating to child abuse? **YES/NO***

If YES, please supply details:

* Delete as appropriate.

I confirm that I have seen photographic identification documents relating to this person e.g. passport, driving licence.

Signature of Club Secretary or other designated officer (must be different from the individual in Part A):

Print name: _____

Club name: _____

IMPORTANT

I understand that this post may involve access to children, young people and vulnerable adults and I hereby consent to the T&RA checking my information by passing my details to the Disclosure and Barring Service (DBS) and/or the police and/or Social Services.

I understand that the information contained on this form, the results of all checks and information supplied by third parties, will be included on the T&RA Child Protection Register and may be notified to my club and may be supplied by the T&RA to other persons or organisations who have an interest in child protection issues.

Signed by the above named individual: _____

Date: _____

This form should be returned IMMEDIATELY to the Child Protection Officer